

THE HAMMOND PREPARATORY SCHOOL

Admissions Policy

1 Introduction

The Hammond Preparatory School has procedures for admissions and all those applying are treated fairly and equally.

2 Aims and objectives

2.1 We are an Independent Preparatory School catering for the needs of children aged 7-11 years old. The Hammond Preparatory School welcomes children from all backgrounds and abilities.

2.3 The only restriction we place on entry is that of number. It is our wish to allow parents the right to have a place at the school of their choice. We endeavour to maintain excellent teacher/student ratios.

2.4 The level of ability of a child or any special needs that s/he may have plays no part in the admissions policy of this school.

3. How parents can apply for their child to be admitted to The Hammond Preparatory School

3.1 The Hammond Preparatory School children enter school in the academic year that they become eight. There are three admission dates per year, January, April (Easter) and September. Parents who would like their child to be admitted to this school, during the year their child is seven, should complete the necessary Registration Form and submit a Registration Fee.

3.2 The school offers 'Taster Days' (full days or mornings/afternoons), so that the children, families and teachers can ensure that the school is a 'good fit' for the child.

4 The Standard Number

4.1 The standard number is the number of children the school can accommodate. The standard number for our school is currently 45.

5 Class size

5.1 We teach children (aged seven to eleven) in classes that have a maximum number of 15 children.

Reviewed: **March 2018.**